



CONTACT ME



Address

Blk. 17 Lot 11 Mango Road, Palmera Hills 6 Brgy. Dolores, Taytay, Rizal, PH



Phone

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EDUCATION

Bachelor of Elementary Education

Adventist College of Technology, Inc. – 2015

Secondary Education

Santolan High School – 2011

Elementary Education

Alternative Learning System (ALS) – 2006

PERSONAL INFO

Date of Birth: August 28, 1989

Place of Birth: San Juan, Metro Manila

Gender: Female

Civil Status: Married

Citizenship: Filipino

Religion: Seventh-day Adventist

Height: 5'6

Weight: 72 kg

Spouse: Wilson T. Ragudos

Number of Children: 2

Languages: Filipino, English

BENMI F. RAGUDOS

PROFILE SUMMARY

Dedicated and reliable professional with experience in education, customer service, and financial operations. Demonstrates strong communication, adaptability, and organizational skills. Capable of handling customer interactions, administrative tasks, and sales responsibilities with efficiency and professionalism. Committed to continuous learning and contributing positively to organizational goals.

WORK EXPERIENCE

Independent Distributor

Sante Barley International Inc.

2020 – Present

- Promote and sell health and wellness products to customers
- Build and maintain customer relationships through consistent communication
- Provide product knowledge and answer customer inquiries
- Manage orders, deliveries, and basic sales tracking

Customer Associate

LBC Express

2019 – 2020

- Assisted customers with shipping, payments, and service inquiries
- Processed transactions accurately and efficiently
- Ensured proper documentation and handling of parcels
- Maintained cleanliness and organization of the service area

Branch Cashier / Assistant Branch Manager

Palawan Pawnshop & Palawan Express Pera Padala

2018 – 2019

- Handled daily cash transactions including remittances and pawn services
- Assisted in branch operations and supervised daily activities
- Ensured accuracy in cash balancing and reporting
- Provided customer service and resolved client concerns

Grade School Teacher

Palmera Hills Six Children's Learning Center Inc.

2015 – 2017

- Prepared and delivered lessons aligned with curriculum standards
- Managed classroom behavior and student engagement
- Assessed student performance and provided feedback
- Communicated regularly with parents regarding student progress

CORE SKILLS

- Customer Service & Client Relations
- Cash Handling & Basic Financial Transactions
- Communication & Interpersonal Skills
- Time Management & Organization
- Basic Computer Literacy (MS Office)
- Sales & Product Promotion
- Adaptability and Flexibility
- Teamwork and Problem-Solving

TRAININGS & SEMINARS

- Life and Leadership Mastery 1** – May 24–25, 2024
- Courageous Speaking Workshop** – August 30, 2024
- Basic Jewelry Appraising Seminar** – May 9–10, 2019
- Happy To Serve You Training** – May 8, 2019
- Basic Pawnshop Operations (Level 2)** – Feb 4–5, 2019
- Basic Pawnshop Operations (Level 1)** – Nov 5, 2018
- Teaching Strategies for the Millennials** – June 24, 2017
- Learning Styles vs. Teaching Styles** – Feb 4, 2017
- Standard Basic First Aid** – Dec 11, 2011

CHARACTER REFERENCES

Dr. Rogelio J. Aguadera

College Dean
Adventist College of Technology, Inc.
Acmonan, Tupi, South Cotabato

Racquel L. Villanueva

Principal
Matutum View Elementary School
Acmonan, Tupi, South Cotabato

Mrs. Rosemarie U. Calanao

School Principal
Palmera Hills Six Children's Learning Center Inc.

Ricky A. Idea

Rizal Area Manager
Palawan Pawnshop & Palawan Express Pera Padala